

SOUTH PARK VILLAGE VOICE

JANUARY 2013

BOARD MEMBERS

Myron Tuttle	President
Trudy Wardrop	Vice President
Bruce Johnson	Treasurer
Janet Agnew	Secretary
Brian Failing	Director
Eric Gelke	Director
Brian Moret	Director

NEXT BOARD MEETING

Tuesday, January 15th at 6:30 pm
Clubhouse

Homeowners are welcome to attend.

Board meeting agendas are posted on the Clubhouse door at least four days in advance of the meeting date. If you have an item for inclusion on the agenda, please have it to the association manager at least ten days prior to the meeting date.

Santa Clara Police Non-Emergency—615-5580
Emergency—9-1-1

SPEED LIMIT **City of Santa Clara**
IS 15 MPH Animal Control: 764-0344
Within Noise Abatement: 615-5580
South Park

Please see the Neighborhood Watch advisory from the Santa Clara Police Department on the back of this newsletter. We continue to hear reports of petty crimes and suspicious characters in the neighborhood. All such sightings and incidents should be reported immediately to the police.

Our website:
SOUTHPARKHOA.ORG

Community Management Services, Inc.,
1935 Dry Creek Road, Suite 203
Campbell, CA 95008
(408) 559-1977 / fax (408) 559-1970
Roger Wert, Association Manager
rwert@communitymanagement.com

HAPPY NEW YEAR

from

Community Management Services
&
South Park Homeowners Association

Christmas Tree Pick Up

The City of Santa Clara will begin the pick up on Monday, January 7th. Trees are only picked up from the city street (South Drive). Do not deposit any trees within the private property area of South Park. Trees must be placed in the street as close to the curb as possible. Pile trees on top of each other as much possible to minimize loss of street parking. Trees must be without stands and without flocking.

Trash & Recycling Bins

Bins must be stored out of view from the common area. Bins may be placed outside on the night before pickup and should be returned to out-of-sight storage by the end of the pickup day.

Please read the enclosed letter from CMS regarding payment of your monthly assessments. The letter is notification about new account numbers and explains options for on-line payment of your assessments.

Fire Lanes Must Be Kept Clear

Parking is not allowed on the blacktop roadways or on garage aprons—the concrete area in front of garage doors on units that do not have full driveways—except while the vehicle is being tended to: washing, loading, unloading. The courts are all marked with no parking/fire lane signs at the dead-end of each one of them. Parking in the roadways is grounds for towing and/or fines. “My neighbor does it too.” is not a good excuse, because they can say the same about you or someone else to justify their actions. **Please obey the South Park parking rules and the posted signs.**



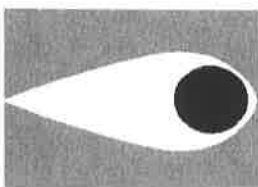
CITY OF SANTA CLARA POLICE DEPARTMENT

Neighborhood Watch CRIME ALERT Bulletin

In partnership with the community...

Residential burglaries have steadily increased this year. Santa Clara Police are asking for help from all Neighborhood Watch groups. Your assistance can help us dramatically reduce burglaries in our city. Please be observant of activity in your neighborhood and call SCPD about all suspicious persons and activity. Your assistance is essential. Follow the tips below to protect your home and valuables.

- **Daytime Occurrence** - Most of the break-ins have occurred weekdays between 9am—1pm when people are at work. Be cautious of solicitors in your neighborhood that may actually be casing the area. Call SCPD if you observe solicitors and attempt to get a license plate number.
- **Always lock your home** - Many recent break-ins have been through an unlocked door or window. Lock your doors and windows! Don't forget to also lock side garage doors and rear windows or doors behind fenced areas.
- **Get to know your neighbor** - The most valuable tool is a good neighbor. Stay-at-home parents, retired people or those who work from home are a huge asset since they are home during daytime hours and can be watchful eye in your neighborhood..
- **Use anti-theft devices** - Alarm signs in front yard, dogs, motion lighting in the front and back, video cameras and defensible plants such as roses and citrus bushes, may act as a deterrent for criminals going through windows or climbing fences.



Contact the Santa Clara Police Department immediately to report a crime
in your neighborhood.

9-1-1 Emergency or Non-Emergency 615-5580

Dear Homeowner:

We are pleased to announce that we have updated our website to work with the new software at Community Management Service (CMS). The new software at CMS has required your account number to change. Your new account number is on your current monthly statement.

If you have autopay set up with your own bank or bill pay system, be sure to contact them to change your account number. All information needed to make the change is on your current monthly statement.

If you have autopay set up with the Association's bank, Focus Bank, NO ACTION IS NEEDED.

If you pay by mail continue mailing your check to the address on your billing statement and include the payment stub from the billing statement.

If you have been paying online through the CMS Website, you will need to re-register as a new user with the new account information. Follow the steps below.

ALL payments must now be made through the "New Website and Software" link. Please follow the directions below to make a payment. Please do not try to use the original bill pay on the CMS Website, as your payment will not post because your account has been transferred. POST ALL PAYMENTS ON THE NEW WEBSITE.

Please follow these easy steps to register online:

1. Log onto the Community management website: www.communitymanagement.com. Click the link in upper right corner called *New Website and Software*. This link is temporary until all of our associations have been converted to the new software.
2. Click the "Sign In" link in the top right corner.
3. As this is your first time at this site click on the "New User? Sign Up Today..." button.
4. Fill out all required fields as indicated by an asterisk and make sure your information is entered as it appears on your billing statement.
5. Now create your username and password. It is recommended that you use your email address as your username.
6. You will be required to accept the terms and conditions.
7. Once logged into the "Home Page," you may look at your account by selecting the "Financials" button. Please note, after selecting the "Financials" button, you will be prompted for an access code which will be the account number on your statement. Do not include the zeros before your account number. For example, if your account number is 0000222, you would enter 222.
8. The next screen will show the 'Pay Online' button to make a payment. This pay online feature will let you make a single payment transaction. For reoccurring payments, you will need to contact Customer Service for the auto draft application.
9. All you do now is enter your bank information (routing and account number) and the amount you would like to pay and submit.

If you have any questions, please contact your association manager at Community Management Services, Inc.