

## **South Park HOA Clubhouse Rules**

1. The Clubhouse hours: Sunday - Thursday: 8am to 10:00pm; Friday & Saturday: 8am to midnight.
2. There are usually some tables and chairs you can use stored in the security office and a closet.
3. Use of a Fun Jump requires you to also complete the "Use of a Fun Jump on HOA Property" form.

### **Pool**

4. While the clubhouse is adjacent to the pool; it is **NOT intended for "pool parties"**.
5. Pool and pool area are not included in the clubhouse reservation. All residents and their guests must be allowed access to the pool area at all times the pool is open. Clubhouse reservation does not grant exclusive use of the pool or pool area.
6. The pool area is still under the rules stated in the HOA Rule Book, including but not limited to:
  1. Guest limitation, no propping the pool door open, and children must be supervised.
  2. No setting up your party in the pool area. The pool area is considered part of the pool guest limit.
7. There is no direct access to the pool.
  1. The sliding doors are permanently locked. You will need your key fob for access.
8. Do NOT allow anyone to enter the clubhouse with wet clothing and/or feet.

### **To be Qualified to Rent the Clubhouse You Must Be**

9. An owner or a renter with a signature of liability from the owner or property manager.
10. At least 21 years of age
  1. Anyone (including guests) using the clubhouse who is under 21 years of age and not a homeowner must have adult supervision present.
11. In attendance at all times (no subletting).
12. Using the clubhouse for a social activity only.

### **Cost and payments**

13. 2 checks are required **made out to "South Park HOA"**. 2 weeks in advance.
  1. \$40.00 for a non-refundable Use Fee.
  2. \$100.00 security/cleaning deposit.
14. The security/cleaning deposit will be returned upon satisfactory final inspection and key return.

### **Cleaning the Clubhouse**

15. The homeowner is responsible for leaving the clubhouse in the same condition that it was in when the clubhouse renter received the keys. Including, but not limited to:
  1. Straightening furniture
  2. Removing trash to appropriate garbage container.
    - i. You must empty your trash into the cans in the pool area, but don't move the pool trash bins out of place.
  3. Cleaning floors, walls, kitchen, counters, sinks, table, chairs, microwave, fridge, and bathroom.
    - i. There is a janitor's closet with trash bags, broom, and other cleaning supplies.
16. Following cleaning of the clubhouse, a walk-through will be conducted by the Committee Chair and the renter of the clubhouse. The homeowner will be held responsible for the condition of the clubhouse until final inspection.
17. Final inspection and key return should be done within 24 hours.

### **Limitations & Responsibilities**

18. Violation of the South Park Homeowners Association Rules and its CC&R's, or rowdy behavior, may result in loss of further Clubhouse privileges.
19. The owner is ultimately responsible for everything, including but not limited to:
  1. The actions of the guests.
  2. Any articles which may be missing as a result of leaving clubhouse doors unlocked.
  3. Damaged furniture and kitchen equipment. Whether caused by owner, renter, or a guest.
  4. **Notifying guests of parking restrictions and of parking spaces available.**
    - i. Under no circumstances will a vehicle be allowed to obstruct another resident's access to exit from his/her unit.
    - ii. No vehicles are allowed to park on the private streets/fire lanes in conjunction with City Fire Safety codes. Vehicles may be towed as deemed necessary.
  5. **Closing up, including: turning off lights, heating unit, locking up (deadbolt and handle), leaving the blinds open, etc. when leaving.**

# South Park Homeowners Association

## Contract for Reservation and Usage of Clubhouse & Clubhouse Rules

Upon completion E-Mail to:  
[ClubHouse@SouthParkHOA.org](mailto:ClubHouse@SouthParkHOA.org)

Or mail to:

Community Management Services  
Attn: South Park HOA Clubhouse  
1935 Dry Creek Rd., Suite 203  
Campbell, CA 95008-3631

### Do NOT Include Fee or Deposit with Application

Applicant Name: \_\_\_\_\_ Home Phone: (\_\_\_\_)\_\_\_\_-\_\_\_\_\_

Applicant Address: \_\_\_\_\_ Work Phone: (\_\_\_\_)\_\_\_\_-\_\_\_\_\_

Home Owner     Renter                      Cell Phone: (\_\_\_\_)\_\_\_\_-\_\_\_\_\_

If renter, please provide the name and address of South Park owner

Owner Name \_\_\_\_\_ Home Phone (\_\_\_\_)\_\_\_\_-\_\_\_\_\_

Address \_\_\_\_\_ Work Phone (\_\_\_\_)\_\_\_\_-\_\_\_\_\_

Cell Phone: (\_\_\_\_)\_\_\_\_-\_\_\_\_\_

Description of Function \_\_\_\_\_

Date Requested \_\_\_/\_\_\_/\_\_\_\_\_ Time Requested \_\_\_\_:\_\_\_\_M - \_\_\_\_:\_\_\_\_M # of people \_\_\_\_\_

The undersigned acknowledges receipt of a copy of the clubhouse rules and agrees to abide by them. In addition, the undersigned accepts personal responsibility for any and all damage to or loss of Clubhouse property. South Park HOA has the right to add to the undersigned owner's assessment the cost of any damage or loss that is not paid within 15 days after notification from the Association (per the CC&R's).

Signature of liability: \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_\_\_

Only **homeowner's or property manager's** signature allowed

### Please Double check to make sure DOORS are securely locked when leaving.

----- To be filled out by committee chair upon final inspection -----

Final Inspection: Date: \_\_\_/\_\_\_/\_\_\_\_\_ Time: \_\_\_\_:\_\_\_\_M By (initials): \_\_\_\_\_

Damages:  None     Describe Damage: \_\_\_\_\_