

South Park Homeowners Association

Architectural Modification Request Form

On completion, Mail to:
Community Management Services
1935 Dry Creek Rd, Suite 203
Campbell, CA 95008-3631
Attn: Robert Reed

or Fax to:
(408) 559-1970
Attn: Robert Reed

or Email to:
rreed@communitymanagement.com

Owner Name _____ Home Phone _____
Address _____ Work Phone _____

Proposed Modification(s) _____

Attachments: (Incomplete requests will be returned)

Scaled drawing(s) with exact location(s) and all significant dimensions

List of significant materials (and type)

Certified statement that equipment added is below Santa Clara noise specification

Notice to be recorded on deed, if modification impacts Association maintenance responsibility

Modification Performed by: Self Contractor Lic# _____

Estimated duration of implementation: _____ months (after approval - see note on next page)

Owner Signature _____ Date _____

above to be completed by homeowner

below to be completed by Board of Directors

Interim Architectural Committee Disposition:

Approved Disapproved

Qualification(s) / Explanation

Signature _____ Date _____

Board President

South Park Homeowners Association

NOTE: Approved modifications are subject to any qualifications that may be listed above. Homeowner must complete the above modification(s) within the above estimated implementation duration period from date of approval, and then notify Property Manager so that an inspection can be made. Full compliance by the homeowner is required throughout the inspection process in order to preclude final rejection of the modification.

Do not start any modification(s) without prior approval from the Board. You run the risk of making a modification that does not conform to the characteristics established by the South Park Home Owners Association Board and you will be responsible for the cost restoring your unit to original condition.

Any problems (deficiencies / discrepancies) found during the inspection(s) will be noted / dated below and must be corrected in a reasonable period.

Date modification is completed and/or Property Manager notified: _____

Date(s) modification / rework inspected, deficiencies / discrepancies & signature:

City Permit Final Inspection Approval / Signature Received

Final Board Disposition

Approved Disapproved

Qualification(s) / Explanation

Signature _____ Date _____

Board President